

ENROLLMENT AGREEMENT

SCHOOL OF ELECTRICAL EDUCATION, INC.
2164 Ralph Avenue, BROOKLYN, NY 11234
P: 347-435-0022 F: 347.435.0023

DATE _____

STUDENT NAME _____ EMAIL _____

ADDRESS _____ DOB _____

_____ PH _____

THE SCHOOL OF ELECTRICAL EDUCATION, INC. AND THE STUDENT NAMED ABOVE ENTER INTO AN AGREEMENT UNDER WHICH THE STUDENT WILL PAY TUITION AND FEES INDICATED BELOW, AND THE STUDENT WILL ADHERE TO THE SCHOOL'S RULES AND REGULATIONS AS SET FORTH IN THE SCHOOL CATALOG. THE SCHOOL WILL INSTRUCT THE STUDENT IN THE CURRICULUM BELOW, IN ACCORDANCE WITH THE EDUCATION LAW AND COMMISIONER'S REGULATIONS.

PROGRAM: NYC MASTER & SPECIAL ELECTRICIAN LICENSE RENEWAL COURSE

HOURS: 8

TUITION: \$245

BOOKS, HANDOUTS, TOOLS: \$0

NON-REFUNDABLE REGISTRATION FEE: \$0

TOTAL: \$245

SCHEDULE: Full Day Course: 8:30 AM – 5:00 PM

Two 4-hour segments: 5:00 PM – 9:00 PM

HOURS OF SCHOOL OPERATION: 8:45 AM – 6:15 PM

INDICATE WHICH DATE(S) YOU ARE REGISTERING FOR: _____

METHOD OF PAYMENT: FULL PAYMENT IS REQUIRED BEFORE START OF CLASS VIA CREDIT CARD, PERSONAL OR COMPANY CHECK.

REFUND POLICY

- A. A student who cancels within seven days of signing the enrollment agreement but before instruction begins, receives all monies returned with the exception of the non-refundable registration fee.
- B. Thereafter, a student will be liable for:
 - 1. the non-refundable registration fee plus
 - 2. the cost of any textbooks or supplies accepted plus
 - 3. tuition liability as of student’s last date of physical attendance. Tuition liability is determined by the percentage of the program offered to the student:

<u>IF TERMINATION OCCURS</u>	<u>SCHOOL MAY KEEP</u>
0 – 15% of the program	0%
16 – 30% of the program	25%
31 – 45% of the program	50%
46 – 60% of the program	75%
After 60% of the program	100%

THE REFUND MAY BE MORE THAN THE SCHEDULE IF THE ACCREDITING AGENCY OR THE FEDERAL PRO-RATA REFUND POLICY RESULTS IN A GREATER REFUND.

BY MY SIGNATURE BELOW, I AGREE TO THE CONDITIONS OF THIS AGREEMENT. I ALSO CONFIRM THAT I HAVE RECEIVED AND READ THE ENROLLMENT AGREEMENT AND THE SCHOOL CATALOG.

STUDENT SIGNATURE _____ **DATE** _____

I AGREE TO RECEIVE ONLY AN E-COPY OF THE STUDENT CATALOG. **SEE** WILL PROVIDE A PAPER COPY IF REQUESTED.

STUDENT SIGNATURE _____ **DATE** _____

I HAVE RECEIVED A COPY OF THE STUDENT DISCLOSURE MATERIAL.

STUDENT SIGNATURE _____ **DATE** _____

THE AGENT WHO ENROLLED ME WAS:

ENROLLING AGENT: **YITZCHAK GELB** AGENT CERT# **543-214**

STUDENT SIGNATURE _____ **DATE** _____

ACCEPTED FOR THE SCHOOL BY: _____ DATE: _____